



CCS REMOTE LEARNING DAILY STUDENT EXPECTATIONS FOR GRADES 6-12 STUDENTS

Learning Space

- A learning space that is:
 - Comfortable
 - Large enough to write, take notes, and store materials
 - Distraction-free
 - Students should work remotely in an area where the learning of classmates is not disrupted with visual aids, audible devices, and/or others who may be in the room who are not a part of the class.

Be Camera Ready!

- Turn on your camera to let your teacher know you are present.
- Be Camera Ready!
 - Students must ensure to adhere to School Board policy 4316 Student Dress Code and School Board policy 4300 Student Code of Conduct.
 - Cameras: Cameras should be on during class time to help engagement if there is an issue with the camera being on students or families should contact the teacher(s). Remember to stay focused and listen while your teacher is talking. You can use the chatbox or unmute your mic to ask and answer questions when the teacher says it is alright to do so.
- Microphone Check and Chat Feature
 - Mute your mic, only turn it on when it's your turn to speak or ask a question.
 - When you have a question, use the chat feature on the right-hand corner and wait for your teacher to call on you.
 - Only one student should contribute/talk at a time.
- Be attentive.

Online Etiquette and Expectations

- Be respectful of classmates and adults at all times
 - Remember "The Golden Rule," treat others the way you want to be treated.
 - Students may not use any communication that will degrade, disrespect, or that is abusive in nature (signs, symbols, gestures) in the classroom environment. Any form of profanity/vulgarity is prohibited. Cyberbullying will not be tolerated.
- Be on time and prepared
 - Join the meeting 5-10 minutes early to set up audio. Have your materials ready to learn. (pencil, paper, etc.)
- Daily attendance
 - Adhere to attendance expectations: Log in daily, participate regularly, turn in assignments
- Take responsibility for your own learning
 - Remember, if you have questions about something - ask your teachers, they are here to help you!
 - Request to meet with your teacher when you need assistance.
 - Stay on task, be on time, meet deadlines through Canvas.
- Practice digital citizenship
 - Classroom: Remember, your computer IS your classroom for now - so ask yourself, would I write/share/say this in person. You may only use Canvas/Google Meet, or other digital platforms during class time for instructional purposes only.
 - Post Wisely: what you post online stays online forever, so make sure you're proud of what you share - it will always be there! Once a message is sent to the group, there is no taking it back.
 - Students should not send unsolicited emails to other CCS classmates. All forms of communication should be course-related in nature.

Violations of these expectations will result in disciplinary action pursuant to this Student Code of Conduct and may result in the exclusion of the student from the virtual classroom environment.

Visit the full Student Code of Conduct Here.

